

# UNIFORM AND GROOMING POLICY



POLICY  
DOCUMENT





# UNIFORM EXPECTATIONS

## RATIONALE

At St Joseph's Catholic High School, the uniform serves as an outward sign of the school standards. The correct wearing of uniform is an indication of students' pride in being members of the school community. The wearing of a school uniform assists in respecting the dignity of each individual student. The school attempts to minimise the financial cost of uniforms so that they are affordable to all families, thereby reducing social class barriers and promoting a cohesive school environment. The aim of this policy is to define the requirements of the school uniform and grooming policy.

When accepting enrolment at St Joseph's students and their parents/carers agree to support the School Uniform and Grooming Policy. Parents are expected to support the school in monitoring and maintaining the correct wearing of the St Joseph's uniform and to insist on the maintenance of high standards of personal grooming and presentation. Commitment to this parental support was made at the time of enrolment.

## MANAGEMENT OF THE SCHOOL UNIFORM

The school reserves the right to review the status of an individual student's uniform in order to implement this policy. The Leadership Team are the final arbitrator on any decisions regarding the appropriateness of any aspect of uniform.

## RESPONSIBILITIES

*Students (and their families) have the following responsibilities in relation to this policy:*

1. Comply with the requirements of the policy. Wear their correct uniform to, from and at school daily.
2. Replace damaged or shabby items of uniform. Ensure uniform items are labelled with their full name.
3. Have good personal hygiene, including, regular showering, hair washing and use of personal deodorants.
4. Communicate to the school if there are difficulties in complying with the policy. This should be done by having a signed permission note in their school diary from their parents/carers if not able to be in uniform and only for short periods of time until the item can be appropriately acquired. Permission notes are to be shown to and signed by their PALS before Period 1.

*School staff have the following responsibilities in relation to this policy:*

1. Teachers are responsible for checking uniforms each morning and will continue to monitor uniforms throughout the school day.
2. Uniform breaches will be recorded on Compass and non-compliant students will be placed on a lunch detention. This reflects the link between the uniform and the school community.
3. If a repetition of uniform breaches occurs, the situation is referred to the Pastoral and Learning Support Leader (PALS) and then the Assistant Principal for further action.
4. For extreme breaches of the uniform policy, a student may be withdrawn from class until the situation is rectified.
5. The school reserves the right to confiscate items that do not meet the policy. Items of clothing or jewellery that do not conform with these stated regulations will be confiscated from the students and placed in a sealed envelope (for jewellery) and kept under security in the School Office.



# HAIR, JEWELLERY & GROOMING

## HAIR

- Hair below the collar must be tied back.
- Half-up/half-down hairstyles are not permitted.
- Students who choose to colour their hair must use a natural hair colour.
- Hair should be off the face with the student's eyes clearly visible.
- Haircuts that invite comment including 'tracks', 'rats tail', 'mullet', 'horsey', extreme hair parting/cuts, undercuts or extensions are not allowed. The Leadership Team will determine if future hairstyle trends conform with the intent of this policy.
- Hair needs to be in such a condition that it does not draw attention.
- Hair must be grown/cut/groomed in a neat and professional manner.
- Senior boys' facial hair should be well-groomed. Junior boys must be clean-shaven.

## JEWELLERY

The following items of jewellery may be worn:

- Watch (Smartwatches must be removed during assessments and examinations).
- Earring - One simple gold or silver sleeper or stud per ear lobe to a maximum of 5mm diameter. Piercings in any other part of the ear are only permitted if a clear plastic stud is worn. Students wearing other types of piercings will be instructed to remove them.
- Nose piercings are only permitted if a clear plastic stud is worn. Students wearing other types of piercings will be instructed to remove them.
- Piercings of the tongue, lip, nasal septum, eyebrow, cheek, and chin are not permitted. Students will be instructed to remove them. No other visible body piercing is permitted.
- Students who attend school with a prohibited piercing will be excluded from school until such time as the jewellery in the piercing is removed.
- 1 simple, flat ring may be worn.
- A fine chain with a simple cross may be worn.
- Medical bracelets are allowed.
- Any item that is not in alignment with the school ethos is not permitted.

## COSMETICS & MAKEUP

- Clear or nude nail polish only, is permitted.
- Acrylic and artificial nails are NOT permitted and students will not be permitted to attend practical sessions with acrylic/artificial nails as this is a safety issue.
- False eyelashes and eyelash extensions are not permitted.
- Senior Girls only may wear minimal, natural-looking makeup.
- The Principal, Assistant Principal and PALS team reserves the right to determine inappropriate or excessive makeup.
- Students will be required to remove excessive makeup before being allowed to return to class.

## TATTOOS

- No visible tattoos are permitted.





## SCHOOL UNIFORM REQUIREMENTS

JUNIOR GIRLS	JUNIOR BOYS
<ul style="list-style-type: none"> <li>• Chambre blouse to be worn both summer and winter</li> <li>• Navy pinstripe pleated skirt, length to the knee</li> <li>• Navy shorts (optional for summer only)</li> <li>• Navy trousers (optional for summer/winter)</li> <li>• Navy St Joseph's V-neck jumper with crest (wool or cotton)</li> <li>• Navy St Joseph's Blazer with crest (compulsory for winter, with skirt or trousers)</li> <li>• White short socks (summer)</li> <li>• Black opaque stockings (compulsory for winter)</li> <li>• Polished, plain, black hard leather lace-up school shoes (jogger style, canvas, soft leather, vans, boots, platforms or high-heeled shoes are not acceptable)</li> </ul>	<ul style="list-style-type: none"> <li>• Chambre out shirt to be worn both summer and winter</li> <li>• Navy shorts (summer only)</li> <li>• Navy trousers (winter)</li> <li>• Shorts and trousers must be worn on the waist.</li> <li>• Navy St Joseph's V-neck jumper with crest (wool or cotton)</li> <li>• Navy St Joseph's Blazer with crest (compulsory for winter, with trousers)</li> <li>• Charcoal socks with light blue and navy trim</li> <li>• Grey St Joseph's tie (compulsory for winter)</li> <li>• A black belt with a plain silver buckle</li> <li>• Polished, plain, black hard leather lace-up school shoes (jogger style, canvas, soft leather, vans or boots are not acceptable)</li> </ul>
SENIOR GIRLS	SENIOR BOYS
<ul style="list-style-type: none"> <li>• White St Joseph's short sleeve blouse</li> <li>• Grey pinstripe skirt, length to the knee</li> <li>• Navy shorts (optional for summer only)</li> <li>• Navy trousers (optional for summer/winter)</li> <li>• Navy St Joseph's V-neck jumper with crest (wool or cotton)</li> <li>• Navy St Joseph's Blazer with crest (compulsory for winter, with skirt or long trousers)</li> <li>• White short socks (summer)</li> <li>• Black opaque stockings (winter)</li> <li>• Polished, plain, black hard leather lace-up school shoes (jogger style, canvas, soft leather, vans, boots, platforms or high-heeled shoes are not acceptable)</li> <li>• Year 12 Jacket can only be worn on the days nominated by the Year 12 PALS Leader.</li> </ul>	<ul style="list-style-type: none"> <li>• White St Joseph's out shirt to be worn both summer and winter</li> <li>• Charcoal shorts (optional for summer only).</li> <li>• Charcoal long trousers (winter)</li> <li>• Shorts and trousers must be worn on the waist.</li> <li>• Charcoal socks with light blue and navy trim</li> <li>• Navy St Joseph's V-neck jumper with crest (wool or cotton)</li> <li>• Navy St Joseph's Blazer with crest (compulsory for winter, with long trousers)</li> <li>• Navy St Joseph's tie (compulsory in winter)</li> <li>• A black belt with a plain silver buckle</li> <li>• Polished, plain, black hard leather lace-up school shoes (jogger style, canvas, soft leather, vans or boots are not acceptable)</li> <li>• Year 12 Jacket can only be worn on the days nominated by the Year 12 PALS Leader.</li> </ul>
ADDITIONAL UNIFORM NOTES	
<ul style="list-style-type: none"> <li>• All students must have the school-issued navy blue school bag with the school crest.</li> <li>• Plain white undershirts can only be worn if the sleeves do not exceed the length of the school shirt sleeves. For extra warmth, the jumper, blazer and/or windbreaker jacket should be worn.</li> <li>• When wearing the uniform, students are expected to be in full school or sports uniform – not a mixture of both.</li> <li>• Optional accessories include a navy scarf and navy gloves.</li> <li>• Blazers must be worn to and from school each day and when instructed at school during Terms 2 and 3.</li> </ul>	



## SPORT UNIFORM REQUIREMENTS

### BOYS & GIRLS

- The Sports Uniform may be worn **ONLY** on days when students have PDHPE practical lessons or CASA Sport. Students need to bring regulation black hard leather lace-up school shoes when required for TAS subjects on these days.
- The School Sports Uniform includes:
  - St Joseph's Polo Shirt
  - St Joseph's microfibre sports shorts
  - St Joseph's microfibre track suit
  - Plain white short socks (no logos)
  - Sports joggers/trainers; (no skate-style, canvas, Vans, Converse, or slip-on shoes)
- The following additional requirements apply to the Sports Uniform:
  - When wearing the uniform, students are expected to be in full school or sports uniform – not a mixture of both.
  - Plain white undershirts can only be worn if the sleeves do not exceed the length of the sports shirt sleeves.
  - School cap/hat is a compulsory item of uniform when in the sun for PDHPE, and Sport Carnivals and should be regularly worn during meal breaks.
- Note: Aerosol cans are not permitted at school.

## UNIFORM BREACHES

The school reserves the right to confiscate items that do not meet the Uniform and Grooming Policy. Items of clothing or jewellery that do not conform with these stated regulations will be confiscated from the students and placed in a sealed envelope (for jewellery) and kept under security in the School Office until collected by a parent/carer.

Uniform breaches will be recorded on Compass and non-compliant students may be placed on a Playground Withdrawal. This reflects the link between the uniform and the school community.

For extreme breaches of the uniform policy, a student may be withdrawn from class until the situation is rectified.

If a repetition of uniform breaches occurs, the situation is referred to the Pastoral and Learning Support Leader (PALS) and then the Assistant Principal for further action. Students may face increasing consequences such as Compass Demerits, Parent Meetings, Uniform Monitoring Card, Playground Withdrawal, Environmental Duty, After-school Community Service, In-School Withdrawal, and Suspension/Exclusion from school.



## COMMEMORATIVE UNIFORM

*Year 12 Jerseys/Jackets are a privilege.*

Students are permitted to wear their senior jerseys/jackets as part of the School Uniform after the PALS Leader approves their wear and the agreed days it can be worn. This, however, should not be viewed as a replacement for the school jumper and/or blazer.

- Where a formal event occurs, students will be required to wear full school winter/summer uniform as directed by their PALS Leader or member of the School Leadership Team.
- Students should understand that failure to comply with these requirements will not be allowed to wear their senior commemorative jacket/jersey at school.
- No alterations can be made to their senior commemorative jacket/jersey.

## NON-UNIFORM DAYS

From time to time the school will allow students to come to school out of normal school uniform including mufti days, carnivals and school excursions.

- Students must ensure the standard of dress is equivalent to that of the school uniform and not such that it draws particular attention to a student. Clothing should be event-appropriate.
- Do not wear singlets, shirts or other items of clothing with offensive motifs.
- The length of skirts and shorts must be the same length as the school sports shorts as a minimum.
- Wear shoes that fully cover their feet. Open-style shoes, sandals and thongs are not to be worn as these do not comply with safety regulations. This ensures students can participate in practical lessons as a safety measure. Subjects include but are not limited to; Construction, Food Technology, Hospitality, Industrial Technology, Science and PDHPE.

## UNIFORM SHOP

The Uniform Shop at St Joseph's Catholic High School is operated by Perm-A-Pleat. The Uniform Shop is located on the school grounds via the Macquarie Street entrance.

### **NORMAL TRADING HOURS**

Monday 11.30 am – 4.30 pm

Thursday 8.30 am – 1.30 pm.

The uniform shop is closed during school holidays and on public holidays.

The preferred method of payment is by card.

### **ONLINE ORDERING**

If you have previously been fitted and are aware of your sizing requirements, you can order your uniforms online.

Visit the school website for details on how to place an order online or to book an appointment online.

**Email:** [stjosephs.uniforms@permapleat.com.au](mailto:stjosephs.uniforms@permapleat.com.au)