14 February 2017
Dear Parent/Guardian,

OHS Construction Induction Card (White Card) 2017

As a requirement to participate in Construction Workplacement, students must first complete the OHS Construction Induction Card (White Card) qualification. As there are so few students requiring this qualification in preliminary class, students have been asked to complete the qualification off-site through the Illawarra ITEC. Details of the next session are as follows:

**Time:** 8:30am-4:00pm

**Date:** Friday 24th February, 2017

**Venue:** Illawarra ITEC, Cnr of Fox and Miller St, Coniston (Wollongong)

**Transport:** Students will need to arrange their own drop off and pick up from the venue

**Facilities:** Vending machines are on site however, a packed lunch is recommended.

**Cost:** $95

**Course Requirements** - 100 points of identification must be provided to ITeC prior to commencement of the training. Participants failing to provide 100 points of identification will not be permitted to complete the course.

**Unit of Competency:** CPCCOHS1001A - Work Safely in the Construction Industry

**Course Content**

- Identify OHS legislative requirements
- Identify construction hazards and control measures
- Identify OHS communication and reporting processes
- Identify OHS incident response procedures

**Accreditation** - Upon successfully completion of this course, participants will be provided with a Certificate to prove competence, and a card from WorkCover will be issued within a month.

**Payment:** is available at the office via Cheque/Cash or Eftpos. Alternatively, **Online Payment is our preferred payment method.** Go to the school website [www.sjchsdow.catholic.edu.au](http://www.sjchsdow.catholic.edu.au) Homepage, Notes & Payments and select the relevant link. **This link closes at 3:30pm on the final payment date.**

**Final payment is Monday 20th February, 2017: no notes or payments will be accepted after this date.**

If you have any questions regarding this excursion, please do not hesitate to contact the School on 4230 8500.

Sincerely,

Nathan Milburn

VET Coordinator
OHS Construction Card (White Card) 2017

Please note the excursion policy now states that the permission note must be returned by the due date of your child will not be able to participate.

I give permission for my child __________________________ of Homeroom _____ to attend the White Card Training at Illawarra ITEC (Coniston).

**Course Requirements** - 100 points of identification must be provided to ITeC prior to commencement of the training. Participants failing to provide 100 points of identification will not be permitted to complete the course.

I understand that the course cost is $95.00.

Payment method used:

Payment enclosed $..................  

Online Payment made: Receipt No: ……………………………………. Or receipt attached

**Final payment is Monday 20th February, 2017; no notes or payments will be accepted after this date.**

Parent / Guardian Name: ________________________________

Parent/Guardian Signature: ______________________________

Date: ______________________________